

**Regular Meeting of the General Services Committee
Held in the Conference Room at City Hall
June 28, 2016**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

ROLL CALL

The meeting convened at 8:00 a.m. with Chair Denny presiding and Councilors Henderson, Mackey and Sandoval being present.

Staff present: Tim Williams, Elaine Mayfield and Jim Burress.

Guests present: James Edwards, Bob Edwards, Donald Daugherty, Steven Smith, Juliana Halvorson and Sue Wink.

APPROVAL OF AGENDA AND MINUTES

Councilor Sandoval moved to approve the June 28, 2016 General Services Committee meeting agenda and the General Services Committee meeting minutes from May 24, 2016 as presented. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

REGULAR ITEMS

Park Fund Priority List: Mr. Williams discussed the Park Fund Priority List. The list is the following:

- Priority 1: Playground equipment and structures up to \$79,000
- Priority 2: Pocket park amenities
- Priority 3: Purchase of benches, picnic tables, trash cans and picnic shelter
- Priority 4: Lighting for ball fields

Bob Edwards shared information and recommendations from the Parks and Rec Commission. Councilor Mackey moved to send to full City Council the Park Fund Priority List. Councilor Sandoval was the second. A voice vote was unanimous and the motion passed.

Park Donation and Memorial Policy: Mr. Williams discussed the Park Donation and Memorial Policy. The policy offers direction and detail on memorial park benches, picnic tables and trees. Currently the Parks and Recreation Department has no policy to govern this process for memorial donations in the parks and facilities. Councilor Henderson moved to approve the Park Donation and Memorial Policy. Councilor Sandoval was the second. A voice vote was unanimous and the motion passed.

Bird Blind Construction Project at the Bird Sanctuary: Mr. Smith presented a layout of the bird sanctuary and discussed the area where the bird blind will be built if Council approves. The project is being funded by the Roswell Rotary Club. Mr. Daugherty shared sketches in regard to the concept and purpose of the bird blind. Councilor Henderson moved to approve the Bird Blind

Construction Project at the Bird Sanctuary and recommended that the permit fee be waived. Councilor Mackey was the second. A voice vote was unanimous and the motion passed.

NON-ACTION ITEMS

Presentation and update on Spring River Zoo: Ms. Mayfield gave a presentation and update on the Spring River Zoo. The zoo was opened in 1966 and currently has 294 animals of 64 species. The zoo attendance for 2015 were 115,005 with the highs in April-June.

PUBLIC PARTICIPATION

None

ADJOURN

The meeting adjourned at 9:05 a.m.